



MI Steering Committee

10 May 2023



Meeting Protocol

- Display your name and country in the participant list.
- The Senior Representative should state their name when their country/organisation name is called during the roll call.
- Only the nominated Senior Representatives should speak on behalf of a member/collaborating organisation during the meeting.
- Only the Senior Representatives should have their cameras switched on - select active cameras view to see the Senior Representatives only.
- All attendees should be muted throughout the meeting unless they are called upon to speak by the Chair. If a Senior Representative would like to make an intervention, they should communicate this using the Chat function of the system.
- Technical issues should also be communicated via the Chat function.



Agenda

1. Welcome, roll call and minutes
2. Annual Gathering 2023 – Feedback/Reflections
3. MI Secretariat – workplan update (for feedback)
4. MI-8
 - I. Update on Ministerial Planning (for information)
 - II. MI-8 – Draft Narrative (for feedback)
 - III. Ministerial Deliverables (for feedback)
5. Innovation Communities (for approval)
6. AOB & Conclusions



Annual Gathering 2023

The Survey seeks member/participant feedback via a number of questions, including

- Were the Gathering objectives appropriate to drive forward MI's progress?
- Were the session formats appropriate? Useful for senior officials and other delegates?
- Do you have suggestions on how to improve/complement the Annual Gathering Design?
- Did you appreciate the Joint CEM/MI sessions and was the balance appropriate?
- Were the hosting arrangements fit for purpose?

Your feedback is extremely important to us and will help us continually improve so that the Gathering remains THE key event on the calendar for senior clean energy innovation government leaders.



Implementing the Missions and Equipping for Success (1)



At the Annual Gathering we set out to:

- Build on the Missions’ action plans, consider concrete deliverables for 2023 and beyond.
- For specific deliverables, do we have the right funding, expertise and number of people in place?

What we heard at the Annual Gathering:

- The importance of defining specific deliverables for 2023, getting the messaging right and engaging the right people including the private sector.
- Ensure we are maximising synergies between Missions, with CEM initiatives, and Breakthrough Agenda

What we will do next:

What	How	By when
Ensure that MI Missions and their actions/outcomes are featured at MI-8 and COP28	Work with Missions, and hosts of MI-8 and COP28 respectively to allocate space in the agenda (e.g. side events, roundtable topics, and/or plenary discussions). Link in comms team to amplify activities/ events.	Ongoing in the lead up to MI-8 and COP28
Secretariat to work with Missions to develop a list of concrete actions (“what we will do”) or outcomes (“the impact we have had”) to showcase at MI-8 and COP28, building on the Action Plans and Sprints launched at MI-7.	One-on-one conversations with MI Sec, including assessment of availability of funding, expertise and people needed to achieve the concrete actions. MI Sec to consolidate list of achievable Mission actions and announcements in a one-pager.	One-on-one conversations in early May 2023 . One-pager by mid-June 2023 .

Implementing the Missions and Equipping for Success (2)

What	How	By when
Explore opportunities for senior officials to be better informed of Mission activities	Ongoing discussion, initially bring Mission Directors into the MISC for relevant agenda items, and MI Sec are developing a tracker of Mission deliverables and activities.	Ongoing
Formal reporting - missions track and report on their progress, with support from the MI Secretariat.	TAG evaluation of Missions: Missions to complete a self-evaluation form and participate in an interview with TAG members	TAG review and tracking Mission KPIs to take place in Q4 2023 . TAG to report back to senior officials at the 2024 Annual Gathering . Missions to publicly report on their KPIs by the 2024 Annual Gathering .
	Mission KPIs: Missions to work with MI Sec in refining indicators; Missions then track and report on progress against those indicators (including presenting to the MISC).	
Enhancing private sector engagement	Mission workshops to define and establish a value proposition of Missions for external stakeholders and of private sector	Workshops completed by end of May
	Events to include (i) best-practice private sector engagement - monthly Mission Directors meeting and (ii) financing masterclasses linking Missions, investors and innovators.	Monthly meeting ongoing throughout year and first masterclass end of May/beginning June
	Connect Missions with identified actors from the corporate networks of collaborating partners (BE, MPP, WEF, FMC);	Actors identified by May , connections made by early June
	Design private sector participation at Ministerial, COP28 and other relevant events	MI-8 private sector agenda developed by end of May , participants identified and contacted early June .

Monitoring Progress (1)

At the Annual Gathering we set out to:

- Agree on mechanisms and metrics that MI will use to track progress, including through an annual TAG review of Missions
- Define MI's role in tracking progress of global clean energy innovation activity such as demonstrations

What we heard at the Annual Gathering:

- **TAG** - General support from Missions on review plan, with some feedback to consider
- **Insights** – Take on board feedback on how the Hub should be developed to be most valuable for the MI community, reflecting on the reporting process in 2022 and determining updates

What we will do next:

What	How	By when
Finalise strategy for Insights module	Finalise document summarising Insight module overarching strategy, drawing on planning from MI 2.0 and outlining how workstreams (such as Hub and Think Tank) help meet MI objectives.	Update MISC before MI-8
Design and establish the Energy Innovation Metrics Hub	Activities in train to scope requirement for the hub.	Have requirement scoped by end of May , then look for funding mechanism and supplier. Depending in procurement route, look to start building of hub to have a prototype by COP28 .

Monitoring Progress (2)

What	How	By when
Finalise Think Tank proposal and launch EOI for member involvement.	Finalize and share Think Tank concept with membership, defining scope, roles, and responsibilities for members/Missions/MI Sec in delivering Think Tank activities.	Update MISC in June . Aim for launch of Think Tank/ Initial event(s) in July 2023 at MI-8.
Produce the Member Insights Report 2022-2023 based on the MI Member Survey responses	MI Members will answer the yearly survey on their national innovation programmes and initiatives that have taken place over the past year, where they are collaborating with the private sector and internationally, and how they interact with the MI.	Survey sent out early September 2023 , responses to be submitted by mid-October 2023 , the report produced for COP28 .



Extending our Reach and Impact (1)

At the Annual Gathering we set out to:

- Identify Missions Comms needs and clarifying branding architecture
- Agree on an approach to extending MI's reach (COP28, other initiatives, G20)

What we heard at the Annual Gathering:

- Need for clarification on the comms plan and MI narrative
- Importance of considering key moments across the year collectively (G20, COP, role of MI-8) to maximise impact
- Consider different ways to extend MI's reach and impact including extending membership and involving non-members

What we will do next:

What	How	By when
Approach countries that are in missions but not members to gauge interest	Inform Mission Directors that MI Sec will be doing this. Ask for feedback on the level of engagement of these countries. Approach the countries where relevant.	End of May 2023
Clarifying the road to membership, with instructions for countries with specific circumstances, such as multiple ministry involvement. Consider new status for observers.	Review existing guidance considering the position of interested countries. Review governance document to include a path for an observer status for countries that demonstrate commitment to MI 2.0.	End of May 2023
Consider Task Forces for MI Narrative and activity at COP28	Begin engaging with members that would be interested in being on the Task Force, develop ToRs	End of June 2023
Modernise MI website	Scope requirement and seek procurement routes.	End of June 2023

Ask of MISC members

Implementing the Missions and Equipping for Success

- Follow up on resource commitments to Missions to ensure actions and outcomes in 2023 are impactful
- Maintain political / minister-level awareness of Mission activities and MISC strategic input on Missions
- Review and provide feedback on Mission deliverables for Goa and COP

Monitoring Progress

- Consideration of the hub and think-tank proposals and contributions from members to activities as relevant

Extending our Reach and Impact

- Funding for website
- Consider volunteering to be on the COP28 and/or narrative task force.
- Encourage members to take forward MISC agreed approaches to extending reach and increasing impact



MI-8 Goa, India – 19 to 22 July 2023

- **Venues & Access:**

- The CEM and MI Ministerial will take place at the **Grand Hyatt, Goa**; the CEM and MI Side Events will also take place at the **Grand Hyatt, Goa**.
- The MI and CEM events will be open to registered delegates for MI-8.
- The G20/ETMM Negotiations and Ministerial will take place at the **Taj Resort & Convention Centre, Goa**. The ETMM events will be open to G20 Delegates only.

- **Capacity:** The expected maximum capacity of the facilities at the **Grand Hyatt, Goa** is 600, which also include Ministerial delegations (Minister + 2)

- **Joint CEM/MI Programme:**

- Joint Plenary meeting for Ministers, Heads of Delegation, High Level Guests (21 July)
- Opening ceremony, roundtables, press conference and closing ceremony (21 July)
- Ministerial Roundtables – Six roundtable discussions between Ministers and private sector representatives (topics under consideration) (21 July)
- Select Side Events – Under consideration by CEM/MI Secretariats in conjunction with Hosts (19 to 22 July)

- **Side events (MI+ CEM):** possibility of organising up to twelve side events of 90 minutes on each day. MI received 30 expressions of interest. These are being screened in conjunction with CEM. Preliminary selection of side events is likely to be completed by **15 May 2023**.

MI-8 Goa, India – 19 to 22 July 2023

- **Virtual/hybrid participation:** At present only physical participation.
- **Invitations**
 - Ministers/Heads of Collaborating Organisations will receive personalised letters from Govt of India by **15 May 2023**.
 - Senior Representatives/other delegates will be invited to register once the registration opens.
- **Registration**
 - The Secretariat will provide a list of MI points of contact to be invited to register.
 - The registration will open by **22 May 2023** and close on **21 June 2023**.
- **Logistics**
 - Procedures for Hotel bookings, process of visa letters, registration and accommodation (Logistic notes) will be shared by **26 May 2023**.
- **Communication**
 - **Website:** Under development and will be launched by **20 May 2023**.
 - **Branding:** An event logo will be launched by **20 May 2023**.

MI-8 – Objectives – *feedback requested*



Three objectives:



Demonstrate progress on the **implementation of MI 2.0** – the Ministerial meeting will be an opportunity to showcase the MI Missions, with concrete announcements on collective contributions MI members are making in the Missions.

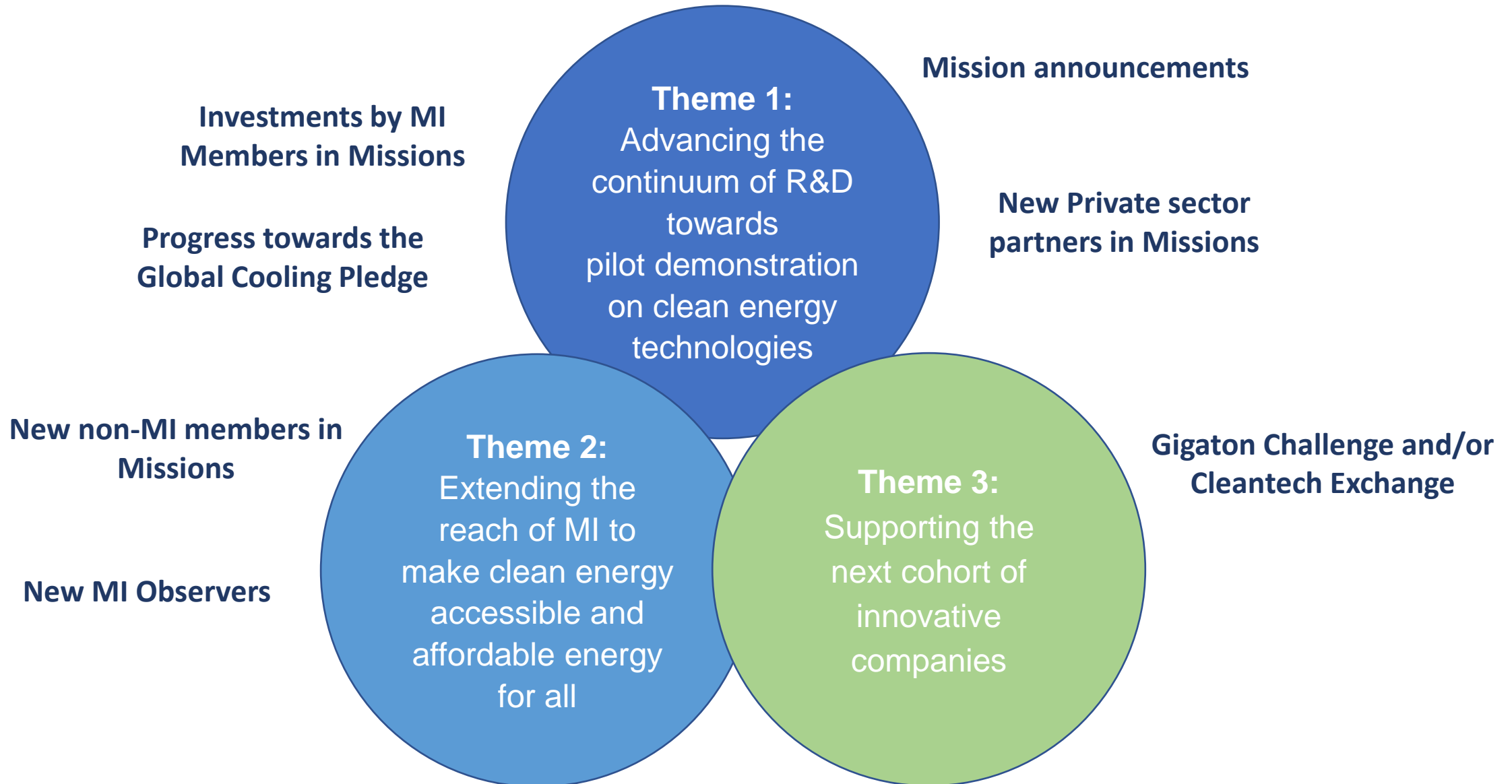


Highlight the **achievements of members** – members will have the opportunity to make announcements about national activities which contribute towards MI's collective goals and to report on progress of the clean energy demo challenge.



Demonstrate the importance of **aligned activity on innovation, demonstration and deployment** – the Ministerial meetings will showcase joint activity between MI, CEM and other international initiatives in key areas and highlight connections toward G20 and COP28 outcomes.

MI-8 – Themes – *feedback requested*



MI-8 – Roundtable topics – *feedback requested*



Ministers- Mayors Dialogue	Clean energy innovation in Africa	Hydrogen	Sustainable Bioenergy and Biorefineries	Power System Transformation
Access to finance	Sustainable Cooling	Shipping/Marine Hubs	Carbon Management	Industrial decarbonisation

MI-8 – Ministerial event



MISC request

- Make suggestions to the MI Secretariat on the format and topic of a Ministerial event to be held in the evening of Thursday 20 July.
- Provide input on how to make MI-8 compelling for your Ministers.

Call for Announcements/Deliverables



- Members requested to notify MI Sec of multilateral or domestic announcements they plan to make at MI-8.
- Information will be under embargo until the Ministerial.
- Content will be incorporated into the MI-8 narrative and press release to maximise visibility of the announcement.